

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING**

**8:00 a.m.
April 15, 2014**

**2355 Ada Road
Lima, OH 45801**

MINUTES

The meeting was called to order at 8:00 a.m. by Chairman, Bob Antibus. Present was Commissioners, Cathy Ahman, Kevin Bruin; Legal Advisor, Dale Vandemark; Staff, Vince Sarno, Beth Theisen; Director, Kevin Haver and Recording Secretary, Denise Graham.

Kevin Bruin made motion to approve the minutes for the February 18, 2014 meeting as submitted. Cathy Ahman seconded. The motion passed.

Kevin Haver reported the following:

- The Blanchard River Watershed Partnership is requesting support. Bob Antibus is a Board member for the BRWP and announced that a golf scramble is being organized as a fundraiser for the partnership. Bob requested the support of the Park District to provide a door prize and the Park District Foundation to sponsor a hole for \$100.00.
- The Clean Ohio Fund application should be completed this week. The deadline for submittal is April 24th.
- Soil borings are required for the Amphitheater Band Shell project. PSI has given a quote of \$2,600.00. Kevin Bruin made motion to accept PSI's quote for soil borings. Cathy Ahman seconded. The motion passed.
- A request for a Records Retention Policy by the State Auditor has come up during the current audit. The implementation of a policy is state and federal law. At this time all records are retained. Currently working on a policy for the Park District.
- During previous discussions, the Board had decided to name the bandshell in honor of Nancy Steiner. Kevin was recently approached by Jerry Johnson about naming rights for the bandshell. Jerry has donated approximately \$22,000 towards the bandshell project and is interested in donating another \$15,000. The Board will need to come up with another project to honor Nancy.
- The Ford Work Day is scheduled for Friday, May 2.

Vince Sarno reported the following:

- Cut trees along Lima Lake bank, prepared campground for the season, pruned orchard, etc.

Beth Theisen reported the following:

- Presented the Commissioners with a draft school program guide for grades K-5th.
- Butterfly and wildflower monitoring have begun for the season.
- The OCVN graduation is Thursday, April 17th.

Old Business

- Kevin Bruin moved that the February & March 2014 Monthly Budget Updates be approved as submitted. Cathy Ahman seconded. The motion passed.

- Kevin Bruin moved that the February & March 2014 bills be approved as submitted. Cathy Ahman seconded. The motion passed.

Kevin Haver reported the following project updates:

- Met with the architect to re-align the parking lot and driveway at the Hermon Woodlands Park. RCP Shelters Inc. (maker of enclosed shelter houses) base bid came back lower than expected for the shelter. A pre-built concrete restroom will be installed. The architect laid out the trail which includes 3 bridges. Kevin suggested a different layout by the architect so that one of the bridges can be eliminated.
- The estimate for the Shade Shelter at the amphitheater came back much higher than anticipated at \$53,065. The Park District will be looking at alternative shade ideas.

New Business

- The new restroom at the Allen County Farm Park will be little more involved than expected due to the sewer hookups needed. Kohli & Kaliher has been contacted for their services on this matter. The restroom unit is a CXT pre-built facility. The project should go out to bid next month and plan to have the restroom installed mid-summer.
- The bikeway extension at Blue Jacket Court has come into a few complications. A survey was completed and found that there are landscape structures (trees, etc.) within the easement that one of the businesses planted. This issue needs to be resolved as well as drainage problems. Dave's Excavating was awarded this project with a bid of \$28,713.33.
- The Arbor Day ceremony will take place in Heritage Park on Friday, April 25 at 10:00 a.m. The four 2013 levy chair people will be honored.

Resolution 6-2014 was presented authorizing the Director-Secretary to enter into contract for appraisal services for land adjacent to Kendrick Woods Metro Park. Kevin Bruin moved that Resolution 6-2014 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 7-2014 was presented authorizing the Director-Secretary of the Johnny Appleseed Metropolitan Park District to enter into contract for copiers. Kevin Bruin moved that Resolution 7-2014 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 8-2014 was presented authorizing the Director-Secretary of the Johnny Appleseed Metropolitan Park District to advertise for bids and enter into contract for the construction of a new restroom at the Allen County Farm Park. Kevin Bruin moved that Resolution 8-2014 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 9-2014 was presented authorizing the Director-Secretary of the Johnny Appleseed Metropolitan Park District to advertise for bids and enter into contract for a bikeway extension on the Riverwalk. Kevin Bruin moved that Resolution 9-2014 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 10-2014 was presented authorizing the Director-Secretary of the Johnny Appleseed Metropolitan Park District to advertise for bids and enter into contract for construction of a bandshell in the Ottawa Metro Park. Kevin Bruin moved that Resolution 10-2014 be accepted as presented. Cathy Ahman seconded and the motion passed.

The next Board meeting is scheduled for Tuesday, May 20, 2014 at 8:00 a.m.

With no further business, Kevin Bruin made a motion to adjourn at 9:02 a.m. Cathy Ahman seconded. The motion passed.

Robert K. Antibus
Chairman

Kevin L. Haver
Director-Secretary