

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING**

**10:30 a.m.
December 20, 2011**

**2355 Ada Road
Lima, OH 45801**

MINUTES

The meeting was called to order at 9:00 a.m. by Chairman, Kevin Bruin. Present was Commissioner, Bob Antibus, Nancy Steiner; Staff, Chris Fetzer, Mark Mohr, Bob O'Connor, Beth Theisen; Legal Advisor, Dale Vandemark; Director, Kevin Haver and Recording Secretary, Denise Graham.

Kevin Bruin moved that the minutes for the November 15, 2011 meeting be approved as submitted. Nancy Steiner seconded. The motion passed.

Kevin Haver reported the following:

- Thanked the Park Commissioners for all their work this year.
- One of the two new Ford Escapes that were ordered has been received. The Jeep Cherokee is out for bid on GovDeals.com.

Bob O'Connor reported the following:

- November 28th was opening day for deer gun season and continued through December 4th. No calls were received for unlawful hunting on Park District property.
- Richard and Bob spoke to students at Career Day at OSU/Rhodes College on December 9th.

Kevin Haver reported the following:

- The maintenance department has been busy with clean up and repair of equipment.
- Working on plans to add on to the cold side of the maintenance shop for additional storage.
- Two mowers will be replaced as well as a utility vehicle.

Mark Mohr reported the following:

- Beth, Chris & Mark participated at the Christmas Tree Festival. All 3 provided living history re-enactment in the log cabin. The apple butter leftover from Apple Festival was sold.
- Attended a climate change workshop in Columbus.

Old Business

Kevin Bruin moved that the November 2011 Monthly Budget Update be approved as submitted. Nancy Steiner seconded. The motion passed.

Kevin Bruin moved that the November 2011 Bills be approved as submitted. Nancy Steiner seconded. The motion passed. A discussion took place regarding the pros & cons of not locking the parks to save money in gasoline.

2012 Budget Review

Kevin Haver reported the following:

- The 2012 budget as presented at the November Board meeting has changed slightly. The total amount has not changed but the Rainy Day and the Employee Separation Accounts were not created by the county as requested. Due to this, those 2 funds were divided equally and placed in the New Buildings Account and the Land Account. Unsure as to how this will be viewed by the auditor. The Park District will no longer have an audit through the state but instead will be contracted out to a private auditing firm.
- Bob Shenk of Huntington Investments would like to know if the Foundation Board would like him to present a review of the 2011 investments. A decision was made to schedule the review for the April Foundation Board meeting.

Kevin Haver reported on the 2012 Forecast:

- The maintenance department is looking into plans for constructing a 50x50 cold storage area to be added on to the existing maintenance shop. The structure is approximately \$14,000, plus the cost of concrete and electric.
- The maintenance department will be working on the Lauer Barn again this winter. The next step will be to work on the main level with adding additional beams and the south wall needs repaired before the lean-to can be removed.
- The roof on the Wyandot Shelter in Ottawa Metro Park needs replaced due to wind damage on the south side.
- Asphalt repairs are needed in the parks. The ODOT allocation for 2012 is \$52,000 but is for roadway only. Some repairs are needed on the Riverwalk close to the City of Lima due to bleaching. Jutte Excavating did some repair work in October at their expense.

Resolution 16-2011 was presented authorizing the director-secretary to enter into contract for the purchase of a utility vehicle. Kevin Bruin moved that Resolution 16-2011 be accepted as presented. Nancy Steiner seconded and the motion passed.

Resolution 17-2011 was presented authorizing the director-secretary to fix the contract and the compensation for the Parks Superintendent of the Park District for the year beginning November 24, 2011. Kevin Bruin moved that Resolution 17-2011 be accepted as presented. Nancy Steiner seconded and the motion passed.

Resolution 18-2011 was presented authorizing the director-secretary to fix the contract and the compensation for the Chief Ranger of the Park District for the year beginning November 24, 2011. Kevin Bruin moved that Resolution 18-2011 be accepted as presented. Nancy Steiner seconded and the motion passed.

Resolution 19-2011 was presented authorizing the contract and the compensation for the Director-Secretary of the Park District for the year beginning November 24, 2011. Kevin Bruin moved that Resolution 19-2011 be accepted as presented. Nancy Steiner seconded and the motion passed.

Resolution 20-2011 was presented authorizing the employment of legal counsel for the Park District for the period from January 1, 2012 through December 31, 2012. Kevin Bruin moved that Resolution 20-2011 be accepted as presented. Nancy Steiner seconded and the motion passed.

Resolution 21-2011 was presented authorizing the employment of the following named persons in the designated positions and for the amended compensation indicated effective November 24, 2011 for

the first 12 listed as indicated and for Christine Fetzner and Elizabeth Theisen effective December 29, 2011. Kevin Bruin moved that Resolution 21-2011 be accepted as presented. Nancy Steiner seconded and the motion passed.

A discussion took place regarding 2012 Board meeting dates and times. Bob Antibus has a conflict with the 8 a.m. Tuesday Board meetings. Bob is available Monday, Wednesdays & Fridays at 8 a.m. Dale Vandemark indicated that Fridays are not good for him. No decision was made to change the Board meeting dates and times at this time. A Foundation planning Board meeting had already been scheduled for Tuesday, January 17th immediately following the Park District Board meeting.

With no further business, at 11:45 a.m. Nancy Steiner made motion to adjourn. Kevin Bruin seconded. The motion passed.

The next Board meeting is scheduled for Tuesday, January 17 at 8:00 a.m.

Kevin P. Bruin
Chairman

Kevin L. Haver
Director-Secretary