

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING**

**11:00 a.m.
December 17, 2013**

**2355 Ada Road
Lima, OH 45801**

MINUTES

The meeting was called to order at 11:00 a.m. by Chairman, Kevin Bruin. Present was Commissioners, Bob Antibus, Cathy Ahman; Staff, Chris Fetzer, Richard Kimmel, Bob O'Connor, Vince Sarno, Beth Theisen; Director, Kevin Haver and Recording Secretary, Denise Graham.

Bob Antibus moved that the minutes for the November 19, 2013 meeting be approved as submitted. Cathy Ahman seconded. The motion passed.

Bob Antibus made motion to approve the transfers to the Salary account, PERS account and the Allen County Life Insurance account. The transfers are needed due to an additional pay period in 2013. Cathy Ahman seconded. The motion passed.

Denise Graham reported that she will be working with Paul Osborne of Paul Osborne Design to create a new general park brochure. The design cost will be \$2400 and printing costs will be \$1945 for 10,000 brochures.

Kevin Haver reported the following:

- The Clean Ohio Fund grant has been approved at the local level and will now be submitted at the state level. The Park District's grant is the #1 choice and the new standard determined by the local NRAC Committee. Kevin is working with First Federal Bank to sign closing documents for transferring funds to the Union Bank on behalf of the Park District Foundation to purchase the Guagenti Property/Hermon Metro Park. The grant request is for \$461,305.
- Kevin recently met with several Park District Directors in Delaware County. The park directors are working together to assemble a manual for new incoming Park Directors. Many of the directors will be retiring in the next few years.
- There are four projects that he would like to see accomplished in 2014. 1) Allen County Farm Restroom; 2) Bandshell; 3) Riverwalk Extension; 4) Hermon Metro Park

Beth Theisen submitted a written report to the Commissioners of November & December programs.

Chris Fetzer reported the following:

- The Christmas Dinner at the log cabin went well. 20 people attended both Friday & Saturday night.

Bob O'Connor reported the following:

- Richard & Bob held interviews to fill seasonal ranger positions. 17 individuals were interviewed and 8 will be called back for a second interview.
- Deer/Gun week was December 2-8. There were no complaints or problems at any of the parks.
- On December 13, Richard and Bob participated in career day at Rhodes College.

Vince Sarno reported the following:

- Winter signs and snow stakes have been put up at all of the parks.
- The log cabin and smoke house have been stained and sealed at the Allen County Farm Park.
- Working on old Ford 2N and servicing all equipment.

Old Business

- Bob Antibus moved that the November 2013 Monthly Budget Updates be approved as submitted. Cathy Ahman seconded. The motion passed.
- Bob Antibus moved that the November 2013 Bills be approved as submitted. Cathy Ahman seconded. The motion passed.

Bob Antibus made motion to approve the 2014 Budget appropriations. Cathy Ahman seconded. The motion passed. The final budget appropriations changed due to adding an employee to the health insurance.

New Business

Kevin submitted a Beach Party Use Policy for the Commissioners approval. The beach staff is working on expanding the use of the beach with before hour parties and after hour parties. Bob Antibus made motion to approve the Beach Party Use Policy. Cathy Ahman seconded. The motion passed.

Kevin Haver reported on the 2014 projects:

- Kevin would like to go ahead with constructing a bandshell in 2014 and naming it in honor of Nancy Steiner.
- Kevin will be meeting with Beth after the first of the year to discuss an extensive nature playground for Hermon Metro Park. Kevin would like the Commissioners input for any unique ideas they might have for the park.

Resolution 13-2013 was presented to authorize employment of legal counsel for the Park District for the period from January 1, 2014 through December 31, 2014. Bob Antibus moved that Resolution 13-2013 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 14- 2013 was presented to authorize employment of the following named persons in the designated positions and for the amended compensation indicated effective December 26, 2013. Bob Antibus moved that Resolution 14-2013 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 15-2013 was presented to fix the contract and the compensation for the Parks Superintendent of the Park District for the year beginning December 26, 2013. Bob Antibus moved that Resolution 15-2013 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 16-2013 was presented to fix the compensation for the Chief Ranger of the Park District for the year beginning December 26, 2013. Bob Antibus moved that Resolution 16-2013 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 17-2013 was presented to fix the compensation for the Director-Secretary of the Park District for the year beginning December 26, 2013. Bob Antibus moved that Resolution 17-2013 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 18-2013 was presented to authorize the director-secretary to enter into contract for the purchase of 2 lawn mowers not to exceed \$3557.34. Bob Antibus moved that Resolution 18-2013 be accepted as presented. Cathy Ahman seconded and the motion passed.

The next Board meeting is scheduled for Tues., January 21, 2014 at 8 a.m.

Kevin Bruin reported that he would like to attend the OPRA Board Institute in February. Cathy Ahman also would like to attend. Bob Antibus said he will check his schedule and will let Kevin know if he can attend.

With no further business, Bob Antibus made a motion to adjourn at 11:45 a.m. Cathy Ahman seconded. The motion passed.

Kevin P. Bruin
Chairman

Kevin L. Haver
Director-Secretary