

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING**

**8:00 a.m.
February 19, 2013**

**2355 Ada Road
Lima, OH 45801**

MINUTES

The meeting was called to order at 8:00 a.m. by Chairman, Kevin Bruin. Present was Commissioners, Bob Antibus, Cathy Ahman; Staff, Chris Fetzer, Bob O'Connor, Vince Sarno, Beth Theisen; Legal Advisor, Dale Vandemark; Director, Kevin Haver and Recording Secretary, Denise Graham.

Bob Antibus moved that the minutes for the January 15, 2013 meeting be approved as submitted. Cathy Ahman seconded. The motion passed.

Kevin Haver reported the following:

- The Park District has been invited to become a sponsor for the Annual Christmas Tree Festival. Chris & Kevin met with the current two sponsors, the Historical Society and Church Women United, to discuss the details.
- The OPRA Conference will be held February 24 through February 27 in Columbus.
- Kevin has attended several annual meetings and speaking engagements over the last month.
- Employee evaluations are ongoing. Currently updating employee job descriptions and the employee guide.
- Kevin and Bob attended a meeting with Ben Kehres from Digital Cop to discuss better security cameras in Ottawa Metro Park. The proposed cameras will provide better visual that is needed to hold up in court. Live feed will not be available since wireless internet is not available at this time. The cameras will record very high resolution video and will be saved on a hard drive. The storage capacity will be approximately 90 days.

Bob O'Connor reported the following:

- On January 30, the Park District radios were updated.
- On February 8, held First Aid/CPR/AED in service training for full time staff.
- Working with Mitchel Curtis from the Allen County Sheriff's Office technical support to connect the in-car ranger laptops to their system.

Vince Sarno reported the following:

- Finished working on Park District equipment.
- Tim and Brent are working on the Lauer Barn.

Beth Theisen reported the following:

- The OCVN Class is going well with 20 participants.

Old Business

Bob Antibus moved that the January 2013 Monthly Budget Update be approved as submitted. Cathy Ahman seconded. The motion passed.

Kevin Bruin asked about the amount of \$1,310,744 in the January minutes. Change January minutes to note the \$1,310,744 is estimated tax income for 2013.

Bob Antibus moved that the January 2013 Bills be approved as submitted. Cathy Ahman seconded. The motion passed. A brief discussion took place regarding the roof repairs. A large portion of the roof repairs were covered under the 2012 insurance claim from storm damage. Payment was received in 2012.

Kevin Haver reported on recent levy activity:

- Met with Anne Decker on February 13th to discuss media, signage and radio spots. Vince is organizing the placement of yard signs. The staff is currently reviewing the precinct lists on their own time to send out information to family, friends and acquaintances.
- The Allen County Board of Elections questioned the resolution ballot language. The wording in the ORC was a little different than what was on the resolution. The resolution ballot language was the same as what was used in 1993, 2003 and 2013. The language was accepted by the Board of Elections after legal review.

Kevin Haver reported on Camp Myeerah:

- The Trust for Public Land submitted a grant application for the purchase of Camp Myeerah to the Clean Ohio Fund. If the grant is approved, Tri-Moraine Audubon will take ownership of the property and then plans to transfer it to the Bellefontaine Joint Recreation District.

Kevin Bruin asked about the status of a band shell for the amphitheater. A discussion took place. The cost for the project is \$60,000. A Nature Works grant is possible but the Park District would not know the status of the award until late fall. Kevin Haver would like to have the project done by Memorial Day for this year's Amphitheater Program Series. Kevin Haver submitted proposals to PPG, Procter & Gamble and HCF for donations. Procter & Gamble has donated \$5,800 towards the band shell. Kevin Haver suggested purchasing the structure through the Foundation and the Park District could pay for the labor to install. Kevin Bruin stated that he would like to have the Foundation Trustees be part of the decision. The next Foundation meeting is not scheduled until late April. Kevin Haver stated that one of the Trustees has already indicated that they cannot attend the April meeting.

Kevin Haver met with Susie Crabtree of the Lima Community Foundation. She will be attending the April Foundation meeting to discuss the role of Foundations and Trustees.

Kevin Bruin asked about the pre-fab concrete restrooms as discussed at the last Board meeting. Kevin Haver said that there would be quarterly sewer fees and also heating costs associated with the restrooms. Kevin Haver would like to install the first one at Teddy Bear Park since it is the oldest restroom.

Resolution 1-2013 was presented authorizing the acceptance of Total Appropriation of Resources. Bob Antibus moved that Resolution 1-2013 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 2-2013 was presented adopting an updated employee guide for the employees of the Johnny Appleseed Metropolitan Park District. Bob Antibus moved that Resolution 2-2013 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 3-2013 was presented authorizing the Director-Secretary of the Park District to enter into contract for the purchase of playground equipment. Bob Antibus moved that Resolution 3-2013 be

accepted as presented. Cathy Ahman seconded and the motion passed. (Note: \$5,400 was donated to the Foundation by BP. A check was then written from the Foundation to the Park District for the \$5,400. The swings are 100% wheelchair accessible and will be placed at Teddy Bear Park, Allen County Farm Park and Heritage Park.)

Resolution 4-2013 was presented authorizing the Director-Secretary of the Park District to enter into contract to purchase playground safety surfacing material. Bob Antibus moved that Resolution 4-2013 be accepted as presented. Cathy Ahman seconded and the motion passed. (Note: surfacing is for Ottawa Metro Park and Allen County Farm Park.)

With no further business, Bob Antibus made a motion to adjourn at 9:15 a.m. Cathy Ahman seconded. The motion passed.

The next Board meeting is scheduled for Tuesday, March 19, 2013 at 8:00 a.m.

Kevin P. Bruin
Chairman

Kevin L. Haver
Director-Secretary

