

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING**

**8:00 a.m.
July 17, 2012**

**2355 Ada Road
Lima, OH 45801**

MINUTES

The meeting was called to order at 8:00 a.m. by Chairman, Nancy Steiner. Present was Commissioner, Bob Antibus, Kevin Bruin; Staff, Chris Fetzer, Vince Sarno; Director, Kevin Haver; Legal Advisor, Dale Vandemark; and Recording Secretary, Denise Graham.

Bob Antibus moved that the minutes for the June 19, 2012 meeting be approved as submitted. Kevin Bruin seconded. The motion passed.

The Commissioners thanked the staff for their planning of 40th Anniversary Celebration on June 30.

Kevin Haver reported the following:

- Talked with Tom Evans of URS –Cleveland regarding the wetland project for the Motter property. Only two agencies submitted grant applications for wetland project. If awarded, the grant is 100% funded through the Great Lake Initiation Project. A decision will not be made until October.
- Still waiting to hear from the State Auditor regarding finishing the audit that began in April. Kevin anticipates that there will be changes especially since they asked for the 1099 forms for the Foundation investments quite some time after they left their temporary office at the Park District.

Vince Sarno reported the following:

- Park attendance for the first half of 2012 is up from the first half of 2011.
- Finished landscaping parking lot islands at Ottawa Metro Park.
- Re-striped parking areas and crosswalks at Ottawa Metro Park, Teddy Bear Park, Allen County Farm Park and the Park Office.
- Currently the parks are not being locked at night and are keeping track of any problems that are encountered to evaluate the pros and cons.

Chris Fetzer reported the following:

- Amphitheater attendance is down a little from last year at this time. Programs with live animals are the highest attended.

Old Business

- Bob Antibus moved that the June 2012 Monthly Budget Update be approved as submitted. Kevin Bruin seconded. The motion passed.

- Kevin Bruin moved that the June 2012 Bills be approved as submitted. Bob Antibus seconded. The motion passed.

Kevin Bruin asked about pumping of the holding tanks. Kevin Haver responded that the tanks are pumped one time per year. This year a survey is being sent out to each shelter reservation. The biggest negative on the survey is the restrooms for Teddy Bear, Kendrick Woods and the Wyandot shelter at Ottawa Metro Park.

Kevin Haver reported on storm damage/clean-up:

- The maintenance crew has worked very hard cleaning up debris especially at Heritage Park. Five roofs and a door of one of the Ford Escapes were damaged from the storm. Vince met with the insurance adjuster.

Kevin Haver reported on the bikeway extension:

- The dentist office on Shawnee Road didn't like the options that were originally presented to them. Bassett & Associates drew up a different plan according to the dentist office specifications. An agreement needs to be written for the easement.

Kevin Bruin asked about Fort Amanda Park and the grading issue. Kevin Haver reported that the Ohio Historical Society (OHS) did an onsite visit earlier in the year. The grading issue is a high priority for OHS and they are in the planning process for a solution. Also, the storm took down a large white oak tree and the wrought iron fence by Captain Dawson's grave.

New Business

Kevin Haver reported the following:

- Several events are coming up in the next few months including programs at the Allen County Fair, parades to promote the Park District, Apple Festival and the Twilight 5k run/walk. Most of the surveys that were returned from park patrons have indicated passing an additional levy.

With no further business, at 8:45 a.m. Bob Antibus made motion to adjourn. Kevin Bruin seconded. The motion passed.

The August Board meeting may be cancelled if deemed appropriate.

Nancy R. Steiner
Chairman

Kevin L. Haver
Director-Secretary