

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING**

**9:00 a.m.
November 15, 2011**

**2355 Ada Road
Lima, OH 45801**

MINUTES

The meeting was called to order at 9:00 a.m. by Chairman, Kevin Bruin. Present was Commissioner, Nancy Steiner; Staff, Chris Fetzer, Mark Mohr, Ben Richard, Beth Theisen; Legal Advisor, Dale Vandemark; Director, Kevin Haver and Recording Secretary, Denise Graham.

Nancy Steiner moved that the minutes for the September 19, 2011 meeting be approved as submitted. Kevin Bruin seconded. The motion passed.

Kevin Haver reported the following:

- Allied Environmental will be conducting a Phase 1 study this week. The cost is \$2100. Nancy Steiner made motion to approve the Phase 1 by Allied Environmental. Kevin Bruin seconded. The motion passed.
- Kevin asked the Commissioners if they would be available for a luncheon following the December Board meeting. The Commissioners indicated that they would be available. The December Board meeting will be held on December 20th at 10:30 a.m. with Park District Foundation Trustees joining at 12 Noon for lunch.
- A memorial service was held for Carole Herman on Sunday, October 9 from 11:30 am to 4:30 pm. Several donations were received from family and friends.
- Met with Township Trustees on October 20 to speak on Senate Bill 5.
- Staff reviews took place in the month of October.
- Kevin presented the Commissioners with the beach and campground operation revenue and expenditures for 2011. Both operations are in the black but Kevin thought that the Commissioners may want to consider raising fees.

Dale Vandemark reported the following:

- The Phase 1 will take approximately 5-7 days and may also involve some soil boring. Dale will do a title search on the property.

Bob O'Connor submitted a written report:

- On October 3, the Ranger department hosted a search and rescue training by the Cleveland Metro Park's Ranger Department. Several Allen County agencies attended the training.
- On October 4, OPRA in conjunction with the Park District, held SLATT (state and local anti-terrorism training). Forty six different agencies attended. The training was geared toward helping officers recognize terrorist activity.
- Richard, Ben and Bob attended the Attorney General's Conference on October 13 & 14.
- On October 19 & 20, Richard spoke to the Delphos and Spencerville Boy Scout Troops.
- On November 12 & 13, Park Ranger staff volunteered for Hunting with Heroes. Twenty one disabled veterans hunted three different areas in Allen County.

Vince Sarno submitted a written report.

- A retaining wall was installed around the lift station and grinder pumps at Ottawa Metro Park.
- New furnaces were installed at the Ranger/Naturalist office and the main house at Roush Road.
- Annual vehicle maintenance has been completed.
- Winterized the beach and campground facilities and turned off water at parks.

Beth Theisen reported the following:

- The "Walking Thru Autumn" hiking series was completed on November 5. 31 participants completed 6 out of 8 hikes with an average attendance of 35 per hike.
- Beth is currently working with school teachers to develop an outdoor learning center through a \$50,000 grant that was received in Allen County.
- The Nature Pals program has been growing. It has gone from an average of 6 children to 20-25 children now.

Mark Mohr reported the following:

- Project Feeder Watch is currently under way and will go thru April.
- The Allen County Farm Tour went well on October 23. We had a special guest speaker for the tour, Jane Smith. Jane's grandparents took care of the Allen County Farm back when it was a working farm.
- The Photo Contest went well with 105 photo entries. 65 people attended the open house.

Nancy Steiner moved that the September & October 2011 Monthly Budget Update be approved as submitted. Kevin Bruin seconded. The motion passed.

Nancy Steiner moved that the September & October 2011 Bills be approved as submitted. Kevin Bruin seconded. The motion passed.

Kevin Haver reported the following:

- The Riverwalk Plaza is nearing completion. The 5 portal signs and markers have been installed and sponsored. The names of the major donors have been inset into the concrete plaza. Benches will be installed in the plaza. One of the monuments was vandalized in the City limits. The Rotary Club will have a dedication next spring.

New Business

Kevin Haver reported the following:

- Kevin discussed the ramification of Issue 2 not passing. He believes that pieces of the bill will be put in other bills to pass.
- A few years ago the Board discussed the possibility of a survey of Allen County residents regarding the Park District. When this survey was originally discussed, an additional levy was a factor. Kevin asked the Commissioners for their input if a survey should be pursued. Both Commissioners thought a survey wasn't needed at this time.
- Kevin presented the Commissioners with 2012 Board meeting dates and times. Nancy Steiner will not be available May 21-June 15.
- Kevin presented the Commissioners with the 2012 Budget. Nancy Steiner made motion to accept the 2012 Budget. Kevin Bruin seconded. The motion passed.

Resolution 15-2011 was presented authorizing the director-secretary to enter into contract for the purchase of two lawn mowers. Nancy Steiner moved that Resolution 15-2011 be accepted as presented. Kevin Bruin seconded and the motion passed.

At 9:55 a.m., Nancy Steiner made motion to move into executive session to discuss land. Kevin Bruin seconded. The motion passed.

At 10:15 a.m., Nancy Steiner made motion to return from executive session. Kevin Bruin seconded. The motion passed.

With no further business, at 10:15 a.m. Nancy Steiner made motion to adjourn. Kevin Bruin seconded. The motion passed.

The next Board meeting is scheduled for Tuesday, December 20 at 10:00 a.m.

Kevin P. Bruin
Chairman

Kevin L. Haver
Director-Secretary