

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT  
BOARD OF COMMISSIONERS MONTHLY MEETING**

**8:00 a.m.  
November 20, 2012**

**2355 Ada Road  
Lima, OH 45801**

**MINUTES**

The meeting was called to order at 8:00 a.m. by Chairman, Bob Antibus. Present was Commissioner, Kevin Bruin; Staff, Chris Fetzer, Vince Sarno; Legal Advisor, Dale Vandemark; Director, Kevin Haver and Recording Secretary, Denise Graham.

Kevin Bruin moved that the minutes for the October 16, 2012 meeting be approved with 2 minor changes as noted (1<sup>st</sup> page – change to Medina Co; 2<sup>nd</sup> page change to Nancy Steiner). Bob Antibus seconded. The motion passed.

Kevin Haver reported the following:

- Completed a grant application through Darden Industries (Red Lobster).
- Kevin attended a meeting with Kevin Bruin, Rich Rudolph and others to discuss funding opportunities for the Foundation.
- An additional small donation will be received from the Herman Estate. Kevin is continuing to search for land near Elida. A meeting was scheduled for November 19<sup>th</sup> regarding a parcel of land but was postponed. The parcel is approximately 64 acres with several smaller portions. Three years remain, per the Herman estate agreement, to search for land in the Elida area. Kevin and Denise met with two staff members from Bowling Green Park & Rec regarding Foundation fundraising.
- Kevin requested a motion from the Commissioners to approve facilities and program benefit's for Park District staff and Commissioners. The benefits for permanent full time staff (32 hours per week) and Commissioners are as follows; 2 shelter reservations/year, family beach membership, 7 nights camping and fee exclusion for staff/commissioner's children for day camp programs. Seasonal employee will receive 1 shelter (excludes Farm Park) and a single beach membership. Kevin Bruin made motion to approve the facilities and program benefits for Park District staff and Commissioners. Bob Antibus seconded. The motion passed.
- Kevin asked the Commissioners opinion/permission on closing the Park District office additional days during the holiday season. Kevin Bruin indicated that he thought it would be a good idea to be closed December 24 – January 1. Kevin Bruin and Bob Antibus approved closing of the office.
- The 2013 Ford Work Day is scheduled for the week prior to the May election (levy). Vince Sarno asked Kevin Bruin if the Ford employees would be willing to pass out literature door-to-door and put up signage on the work day. Kevin Bruin wasn't sure if Ford would approve but will check into it. Kevin Bruin thought that maybe on the work day additional hayride routes could be worked on at Ottawa Metro Park (around Lima Lake, amphitheater and Lauer Farm). Kevin thought this would give people a different perspective of the parks and the routes could be used for hayrides at the Apple Fest.

Vince Sarno reported the following:

- Presented the Commissioners with the quarterly attendance report. Attendance is up from last year.
  - A written maintenance report was submitted with the following information:
  - Dead ash trees were taken down at Teddy Bear Park to be used in the Barn at the Lauer Farm.
  - Conducted water tests at Ft. Amanda and Kendrick Woods and winterized wells.
  - Completed annual fleet maintenance at Bellman's Garage.
  - On October 22-24, water was turned off at all of the parks and the flush restroom closed at Heritage Park.
  - Finished mulching leaves at all of the parks.
- On November 13<sup>th</sup>, the maintenance department began working on the Lauer Barn.

## **Old Business**

- Kevin Bruin moved that the October Monthly Budget Update be approved as submitted. Bob Antibus seconded. The motion passed. Bob Antibus asked if the Park District has received information on valuations. Kevin said that he has not received a response from the County Auditor but has learned that the CAUV for 2013 will have a substantial increase of 20-21%.
- Kevin Bruin moved that the October 2012 Bills be approved as submitted. Bob Antibus seconded. The motion passed. Kevin Bruin asked about employee uniform benefits. Kevin Haver reported that the Park District owns the uniforms and when an individual leaves employment the uniform is laundered and returned thus not considered a benefit if returned.

## **New Business**

Resolution 16-2012 was presented authorizing the director-secretary to enter into contract for the purchase of a furnace. Kevin Bruin moved that Resolution 16-2012 be accepted as presented. Bob Antibus seconded and the motion passed.

Resolution 17-2012 was presented authorizing the director-secretary to enter into contract for the purchase of a vehicle to replace the 1999 Plymouth Van. Kevin Bruin moved that Resolution 17-2012 be accepted as presented with the addition of not to exceed \$25,000. Bob Antibus seconded and the motion passed.

Resolution 18-2012 was presented authorizing the director-secretary to enter into contract for the purchase of a lawn mower. Kevin Bruin moved that Resolution 18-2012 be accepted as presented. Bob Antibus seconded and the motion passed.

Resolution 19-2012 was presented authorizing the director-secretary to enter into contract for the purchase of a utility vehicle. Kevin Bruin moved that Resolution 19-2012 be accepted as presented with the addition of not to exceed \$10,000. Bob Antibus seconded and the motion passed.

Resolution 20-2012 was presented declaring it necessary to replace a tax levy in excess of the ten mill limitation for the purpose of maintain, conserving developing, improving, acquiring and protecting lands and waters for the purposes of parks, parkways and forest reservations, including the existing McLean Teddy Bear Park, Heritage Park, Kendrick Woods, Allen County Farm Park, Fort Amanda Historical Park, Deep Cut Historical Park, Ottawa Metro Park, Rotary Riverwalk, Lippincott Bird Sanctuary, Agerter Road River Access, Motter Metro Park and Freedom Flag Veterans Monument,

at a rate not exceeding 0.75 mill for each one dollar of valuation, which amounts to 7.5 cents for each one hundred dollars of valuation, for a period of ten years, commencing in 2013, first due in calendar year 2014.

The roll call was taken, Robert K. Antibus - yes vote, Kevin P. Bruin - yes vote.

Kevin Bruin moved that Resolution 20-2012 be accepted as presented. Bob Antibus seconded and the motion passed.

Kevin Haver presented the Commissioners with the 2013 budget. Kevin Bruin made motion to approve the budget as presented. Bob Antibus seconded. The motion passed.

With no further business, Kevin Bruin made a motion to adjourn at 9:00 a.m. Bob Antibus seconded. The motion passed.

The next Board meeting is scheduled for Tuesday, December 18 at 10:30 a.m.

Robert K. Antibus  
Chairman

Kevin L. Haver  
Director-Secretary