

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING**

**8:00 a.m.
October 16, 2012**

**2355 Ada Road
Lima, OH 45801**

MINUTES

The meeting was called to order at 8:00 a.m. by Chairman, Nancy Steiner. Present was Commissioner, Bob Antibus; Staff, Bob O'Connor, Vince Sarno; Legal Advisor, Dale Vandemark Director, Kevin Haver and Recording Secretary, Denise Graham.

Bob Antibus moved that the minutes for the September 22, 2012 meeting be approved as submitted. Nancy Steiner seconded. The motion passed.

Nancy Steiner asked about an update on the volunteer bike patrol of the Riverwalk that was discussed at the September Board meeting. Bob O'Connor stated the bike patrol had not been established at this point because volunteers with concealed carry permits wanted to carry weapons and also wanted to patrol further on the Riverwalk than is the Park District's responsibility. Bob stated that he would continue working on this and try to work out the details.

Bob Antibus reported that he really enjoyed Apple Fest and the Volunteer Party. Nancy Steiner also thought both were great.

Kevin Haver reported the following:

- Kevin met with the Rotary Club and City of Lima officials on September 18 to discuss a maintenance fund for the Riverwalk. Funding would be set-up for both the Park District and the City of Lima. A separate account would need to be created to maintain the Park District and City of Lima funds through the Park District Foundation.
- Attended the Fall Park Section meeting at Medina County Park District in September.
- The Twilight 5K run/walk was well attended with 105 runners/walkers. The Foundation received \$1,383.50 in profit.
- Kevin would like to have a daylong staff training session. He would like to be able to purchase lunch for the staff. Bob Antibus made motion to approve the purchasing of lunch for the staff. Nancy Steiner seconded. The motion passed.
- Several of the staff attended the fall park gathering on October 12 in Bowling Green.
- Staff vacation and comp time is very high due to the extra work of special events while still trying to maintain regular job responsibilities. Several staff members are close to tripling their annual vacation time.
- When the Park District's credit card was renewed this year the credit card company required a second card/account to be opened with a primary individual name tied to it. The new card was opened with the Park District's name and Kevin's name. The State Auditor noticed that the Park District's credit card policy did not include the additional credit card. Kevin requested that a motion be passed to reaffirm that the credit card bill for this card is reviewed monthly by the Board just like the other credit card. Bob Antibus made motion to affirm that both credit card bills are reviewed monthly by the Board. Nancy Steiner seconded. The motion passed.

Bob O'Connor reported the following:

- On September 27, met with Joe Sawmiller, Hunting with a Veteran coordinator, and Joe Brown of Joint Systems Manufacturing regarding the Veterans hunt on November 10-12.
- Parking for Apple Festival was challenging on Saturday due to the amount of rain prior to the festival. On Saturday Ottawa Metro Park was used for parking and vans from Marimor were used to shuttle people to the festival. Some visitors took it upon themselves to walk to the event across St. Rt. 81 which became a safety issue. The Ranger staff and ACERT were able to direct walkers to a safe area to cross to enjoy the festival. On Sunday the fields were dry enough to park cars at the Allen County Farm Park.

Vince Sarno reported the following:

- The maintenance staff set-up and tore down for Apple Fest and Twilight 5k Run/walk.
- The maintenance staff has been working on preparing the site for the maintenance building addition.

Old Business

- Bob Antibus moved that the September Monthly Budget Update be approved as submitted. Nancy Steiner seconded. The motion passed. Bob Antibus asked if has been determined what percent of the Park District's levy is from agricultural land and what percent is from residential. Kevin Haver replied that he had contacted the County Auditor 3 weeks ago requesting the information but hasn't received a response.
- Bob Antibus moved that the September 2012 Bills be approved as submitted. Nancy Steiner seconded. The motion passed.
- Kevin presented the Commissioners with the letter to be signed and sent to elected officials regarding the Biennial Audit.

New Business

Resolution 14-2012 was presented authorizing the submission to the electors of the Park District the question of a replacement of a tax for the benefit of the Johnny Appleseed Metropolitan Park District for the purpose of maintaining, conserving, developing, improving, acquiring and protecting lands and waters for the purposes of parks, parkways and forest reservations, including the existing McLean Teddy Bear Park , Heritage Park, Kendrick Woods, Allen County Farm, Ft. Amanda Historical Park, Deep Cut Historical Park , Ottawa Metro Park, Rotary Riverwalk, the Lippincott Bird Sanctuary, Agerter road River Access, Motter Metro Park and Freedom Flag Veterans Monument at a rate not exceeding 0.75 mill for each one dollar of valuation, which amounts to 7.5 cents for each one hundred dollars of valuation, for a period of ten years, commencing in 2013, first due in calendar year 2014. Bob Antibus moved that Resolution 14-2012 be accepted as presented. Nancy Steiner seconded and the motion passed.

Resolution 15-2012 was presented authorizing the director-secretary to expand cold storage for the Park District maintenance garage. Bob Antibus moved that Resolution 15-2012 be accepted as presented. Nancy Steiner seconded and the motion passed. The addition will add approximately 2000 square feet and be completed in a few weeks.

With no further business, Bob Antibus made a motion to adjourn at 8:50 a.m. Nancy Steiner seconded. The motion passed.

The next Board meeting is scheduled for Tuesday, November 22 at 8:00 a.m.

Nancy R. Steiner
Chairman

Kevin L. Haver
Director-Secretary