

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT
BOARD OF COMMISSIONERS MONTHLY MEETING**

**8:00 a.m.
October 15, 2013**

**2355 Ada Road
Lima, OH 45801**

MINUTES

The meeting was called to order at 8:00 a.m. by Chairman, Kevin Bruin. Present was Commissioners, Bob Antibus, Cathy Ahman; Staff, Chris Fetzer, Mark Mohr, Beth Theisen; Legal Advisor, Dale Vandemark; Director, Kevin Haver and Recording Secretary, Denise Graham.

Bob Antibus moved that the minutes for the August 27, 2013 meeting be approved as submitted. Cathy Ahman seconded. The motion passed.

Beth Theisen asked if she could be moved up on the agenda due to a time constraint of another commitment.

Beth Theisen reported the following:

- The Walking Thru Autumn hiking series has been very successful with the 2013 series the highest attended. Provided Monica Harnish of the Health Department with the hiking series information and Monica distributed to 98 different organizations. Currently working on new school programs/brochure that will meet state standards.

Bob Antibus thanked the staff for the Volunteer Party.

Kevin Haver reported the following:

- Kevin toured Camp Myeerah on August 29th. The facility has been transferred to Bellefontaine Joint Recreation District. This 450 acre facility was saved from going into private ownership thanks to the efforts of the Tri-Moraine Audubon Society, Trust for Public Lands and a Clean Ohio Fund Grant.
- The Teddy Bear Park 3.5 acre pond excavation project is finished until next spring.
- Kevin requested that the Commissioners make a motion to approve transfer of funds. Bob Antibus made a motion to approve the transfer of funds from the New Buildings account to the Utilities Account. Cathy Ahman seconded. The motion passed.
- Bob Antibus asked if the Park District has been contacted regarding an AEP energy audit. The Park District has not been contacted at this time.
- Kevin requested that the Commissioners make a motion to close the Park District office during the December holidays. Bob Antibus made motion to approve the closing of the Park District office from December 24, 2013 – January 2, 2014. Cathy Ahman seconded. The motion passed.
- Kevin requested that the Commissioners make a motion to approve acceptance of a Marathon fleet credit card account. Bob Antibus made a motion to approve a Marathon fleet credit card account. Cathy Ahman seconded. The motion passed.

Chris Fetzer reported the following:

- The Volunteer Party was well attended this year with several volunteers receiving milestone awards. Next year, Chris would like the Commissioners and Kevin to sign the thank you cards for the volunteers.

- The Christmas Tree Festival will be held at the Allen County Museum on December 4-8.
- Two harvest dinners are scheduled for November 8 & 9 at the cabin. Registration is full for this event.

Mark Mohr reported the following:

- Currently spraying Garlic Mustard at Kendrick Woods and Teasel & Canada Thistle at Lippincott. Worked with a boy scout on a project to build 60 bluebird boxes from the old wood floor removed from the Lauer Barn. Another boy scout's project will be to put the boxes up.

Vince Sarno submitted a written report with the following:

- Installed benches on the towpath at Deep Cut and new signage on trails at Kendrick Woods.
- Lima Barrel donated 25 trash cans.
- Re-roofed kiosk at the Peace Memorial Grove and Kendrick Woods.

Old Business

- Bob Antibus moved that the August & September 2013 Monthly Budget Updates be approved as submitted. Cathy Ahman seconded. The motion passed.
- Bob Antibus moved that the August & September 2013 Bills be approved as submitted. Cathy Ahman seconded. The motion passed.

New Business

Resolution 9-2013 was presented authorizing the Director-Secretary filing of application for the Clean Ohio Fund. Bob Antibus moved that Resolution 9-2013 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 10-2013 was presented authorizing the Director-Secretary to enter into contract for architectural services. Bob Antibus moved that Resolution 10-2013 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 11-2013 was presented authorizing the Director-Secretary to enter into contract for appraisal services. Bob Antibus moved that Resolution 11-2013 be accepted as presented. Cathy Ahman seconded and the motion passed.

Resolution 12-2013 was presented authorizing the Director-Secretary to enter into contract for the purchase of computer hardware and software. Bob Antibus moved that Resolution 12-2013 be accepted as presented. Cathy Ahman seconded and the motion passed.

Kevin Haver reported that he would like to change the quarterly Foundation meetings from 9:30 a.m. to 9:00 a.m. He will present this to the Trustees at the Foundation meeting for their approval.

With no further business, Bob Antibus made a motion to adjourn at 8:40 a.m. Cathy Ahman seconded. The motion passed.

Kevin P. Bruin
Chairman

Kevin L. Haver
Director-Secretary