

**MINUTES OF THE JOHNNY APPLESEED METROPOLITAN PARK DISTRICT  
BOARD OF COMMISSIONERS MONTHLY MEETING**

**8:00 a.m.  
September 18, 2012**

**2355 Ada Road  
Lima, OH 45801**

**MINUTES**

The meeting was called to order at 8:00 a.m. by Chairman, Nancy Steiner. Present was Commissioner, Bob Antibus, Kevin Bruin; Staff, Bob O'Connor, Vince Sarno; Director, Kevin Haver; Legal Advisor, Dale Vandemark; Guests, Tom Johnson (Ohio Historical Society Board), George Kane (Ohio Historical Society Director of Historic Sites) and Recording Secretary, Denise Graham.

Tom Johnson & George Kane thanked the Commissioners and Park District for managing Fort Amanda Park. The Ohio Historical Society had a windfall of additional funding and the OHS would like to pass this funding along to the agencies that manage the OHS Sites. A check for \$750 was presented to the Park District. The Commissioners and Kevin thanked the OHS. A brief discussion took place regarding the trail at Fort Amanda and also the purchasing of the adjacent field. Due to a state capital appropriation bill there is money to do the engineering work for the trail and the OHS is currently looking for new funding sources for the project.

Kevin Bruin moved that the minutes for the August 21, 2012 meeting be approved as submitted. Bob Antibus seconded. The motion passed. Kevin Haver asked the Commissioners for their approval to send the Foundation Trustees the minutes from the August Board meeting. The Commissioners approved.

Kevin Bruin made motion to approve the interdepartmental transfer of revenue from the Payment in Lieu of account to Sundry Revenue account. Bob Antibus seconded. The motion passed.

Bob Antibus made motion to approve the interdepartmental transfer of expenditures from the New Buildings account to Services Sundry account. Kevin Bruin seconded. The motion passed.

Kevin Haver reported the following:

- Kevin provided the Commissioners with a copy of the Sunshine Law. The Sunshine law states that when entering into executive session to discuss personnel additional information is needed in the minutes. Bullet point information from the Sunshine Law needs to be included. This information was stated in the Park District's recent audit.
- The Fall Park Section meeting is September 19 & 20.
- Kevin Haver suggested postponing the January Board meeting to later in the month. He would do this so the Board can approve the certificate of total estimated resources from the County Auditor. The County Auditor isn't able to provide this information until late January. Approval by the Board is required by the State Auditor. Kevin Bruin suggested January Board meeting stay on the 3<sup>rd</sup> Tuesday but cancel if needed.
- Kevin, Denise and Anne attended the budget hearing with County Auditor Rhonda Eddy and County Treasurer Jim Link. Rhonda stated that residential valuations have decreased by 6% while agricultural has increased by 10%. Between now and next month a decision needs to be made for a replacement or a renewal levy. The type of levy and wording will need to be

submitted to the Board of Elections immediately following the November election so that they can provide it to the Secretary of State. This process needs to be done 120 days in advance. Bob Antibus asked Kevin Haver what fraction of the levy funds come from agriculture. Kevin Haver said he would check on that amount.

Bob O'Connor reported the following:

- On August 21 – 25 the Ranger staff helped with Allen County Fair activities. Richard held a program on stream litter.
- On September 4 & 5 the Ranger staff helped with tear down of the beach operation and removing of ropes, water features, etc.
- 

Kevin Bruin asked about the status of a citizen patrol for the Riverwalk. Bob O'Connor replied that initial meetings were held with volunteers. The volunteers wanted to carry weapons and patrol further into the City of Lima's jurisdiction. Kevin Bruin thought that maybe a joint effort could be worked out with the City of Lima rangers. Bob O'Connor said he would talk with them about this.

Vince Sarno reported the following:

- Currently preparing the shop area for the maintenance building addition.
- Mowed, cleaned, etc. the parks and facilities for the Labor Day weekend.
- The maintenance staff set-up for Apple Fest School groups at the Farm Park.

### Old Business

- Kevin Bruin moved that the August 2012 Monthly Budget Update be approved as submitted. Bob Antibus seconded. The motion passed.
- Bob Antibus moved that the August 2012 Bills be approved as submitted. Kevin Bruin seconded. The motion passed.

Kevin Haver reported on the State Biennial Audit:

- From reviewing/comparing audits from other Park Districts our audit is more complex. The Park District is eligible for an expedited audit which is conducted every 4 years but Kevin isn't sure if this would work very well. Kevin Bruin would like a letter written/sent outlining the displeasure of how much the audit has cost with the amount of time that was spent on unimportant items when the Park District's finances are sound. The letter should be addressed to Huffman and Faber with copies sent to other elected officials. Kevin Haver said he would draft a letter for the Commissioners to sign.

### New Business

Kevin Haver reported the following:

- The Fall Hiking series began on September 15 at Kendrick Woods. 50 were in attendance with 20-30 new participants. Jerry Johnson brought donuts and cider for the hikers. Jerry Johnson recently donated \$2500 in stock to the Park District Foundation.
- The Twilight 5K will be held on Saturday, September 22. Kazz, Anne and Chris are heading up the event.
- Apple Fest school groups began on September 13. The public festival will be held on September 29 & 30.

Resolution 10-2012 was presented to establish policy regarding charges for use of Park District office space by outside agencies. Kevin Bruin moved that Resolution 10-2012 be accepted as presented. Bob Antibus seconded and the motion passed.

Resolution 11-2012 was presented to amend section 2.3 of the employee guide regarding meal periods. Kevin Bruin moved that Resolution 11-2012 be accepted as presented. Bob Antibus seconded and the motion passed.

Resolution 12-2012 was presented authorizing the Director-Secretary to enter into contract for a telephone system. Kevin Bruin moved that Resolution 12-2012 be accepted as presented. Bob Antibus seconded and the motion passed.

Resolution 13-2012 was presented authorizing accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies. Kevin Bruin moved that Resolution 13-2012 be accepted as presented. Bob Antibus seconded and the motion passed. Kevin Haver explained he has not received the official amount from the budget commission after multiple requests and will attach all correspondence. Kevin Bruin noted that he will not be able to attend the October 16 Board meeting.

A brief discussion took place to regarding scheduling a date to meet and discuss/plan the direction/future of Park District Foundation. It was decided to schedule the meeting for Tuesday, September 25 at 8 a.m.

With no further business at 9:20 a.m. Kevin Bruin made motion to adjourn. Bob Antibus seconded. The motion passed.

The next Board meeting is scheduled for Tuesday, October 16 at 8:00 a.m. with a Foundation meeting to follow at 9:30 a.m.

Nancy R. Steiner  
Chairman

Kevin L. Haver  
Director-Secretary