

## Johnny Appleseed Metropolitan Park District

### Chief Ranger Position Description (Full Time, Hourly, Exempt)

#### Qualification

The Chief Ranger position is an upper level management position within the Ranger Department of the Johnny Appleseed Metropolitan Park District. The Chief Ranger oversees the daily operations of the Ranger Department and ensures smooth, efficient operations.

#### Essential Duties

- 1] Shall promptly receive all directives of the Park Director/Deputy Director and issue such orders to the Ranger Department as may be required for proper law enforcement duties.
- 2] Patrol park areas and traffic by motor vehicle, bicycle, and foot.
- 3] Communicate with the general public in regards to law enforcement and the protection of resources in Allen County.
- 4] Implement, update, and maintain risk management plan.
- 5] Performs in service training, recruit, orient, and train additional law enforcement personnel, as required.
- 6] Performs accurate record keeping, chain of evidence procedures, and maintains/updates Ranger policy and procedures manual as needed.
- 7] Maintain professional working relationships with staff, volunteers, and other agency personnel.
- 8] Listen for inter staff communications regarding all aspects of safety services.
- 9] Maintain an active alliance with professional law enforcement authorities and participate in programs for the mutual improvement of proficiency in combating crime and traffic problems.
- 10] Deal with all members of the general public in a professional and courteous manner. Attend community and other meetings as assigned.
- 11] Develop or adopt new techniques to improve the effectiveness in the discharge of primary law enforcement obligations of the Ranger Department.
- 12] All other duties as assigned by the Director/Deputy Director.

#### Qualifications

- 1] A minimum Associate's Degree in a Natural Resources related field (Bachelor's Degree preferred) or five (5) years equivalent experience.
- 2] Must be certified through DQOTA and maintain certification/training each year.

