

Jobing Appointed Metropolitan Park District

Range Position Description **(Seasonal, Full-time, Non-Exempt)** **Starting Pay \$24,000/Year**

Qualification

The Ranger (Part-time/Seasonal) position is a position within the Ranger Department of the Jobing Appointed Metropolitan Park District. The Ranger (Part-time/Seasonal) reports directly to a Full-time Ranger and the Chief Ranger. The Ranger (Part-time/Seasonal) carries out execution of daily operations of the Ranger Department in accordance with Chief Ranger direction.

Essential Duties

- 1) Patrol and look park areas and trails by motor vehicle, bicycle, and foot.
- 2) Insure clean and safe use of parks for all patrons.
- 3) Communicate with the general public in regards to law enforcement and the protection of resources in Allen County.
- 4) Participate in trainings as required.
- 5) Perform accurate roadblocking, chain of command, chain of evidence procedures, etc.
- 6) Maintain professional working relationships with staff, volunteers, and other agency personnel.
- 7) Deal with all members of the general public in a professional and courteous manner.
- 8) Develop or adopt new techniques to improve the effectiveness in the discharge of primary law enforcement obligations of the Ranger Department.
- 9) All other duties as assigned by the Ranger/Chief Ranger.

Qualifications

- 1) High School diploma with an interest in Natural Resources Law Enforcement.
- 2) Interested in the mission of the Jobing Appointed Metropolitan Park District, and willingness to convey support for that mission to the public.
- 3) Thorough understanding of the criminal justice system, Park District rules and regulations, Chapter 1245 of the Ohio Revised Code (ORC), local and state laws (criminal and civil).
- 4) Knowledge of modern office equipment including Computers, Internet, GPS, Microsoft Office (Word, Excel, PowerPoint, etc.)
- 5) Must maintain the highest ethical standards of professional and personal conduct, and present a professional law enforcement appearance.
- 6) Must demonstrate trust, openness, reliability, integrity, and credibility.
- 7) Demonstrate interpersonal skills including conflict resolution, team building, problem solving and the ability to relate to all people.
- 8) Employee must be 21 years of age with a clean driving record.
- 9) Must be able to pass a pre-employment background check, drug test and other relevant screenings prior to assuming job duties.
- 10) One year of law enforcement experience (preferred)



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