

Juniata Appointed Metropolitan Park District

Naturalist Position Description (Full-Time, Hourly, Non-Emergt)

Classification

Under the direction of the Environmental Education Supervisor, the primary responsibility of the Naturalist is the development and presentation of dynamic, interpretive and educational nature programs for diverse audiences. Programs shall reflect the mission and values of the Park District while providing meaningful experiences to participants.

Essential Duties and Responsibilities

- 1) Research, plan, promote, schedule, conduct, and evaluate programs on natural and cultural resources throughout the Park District.**
 - a. Types of programs conducted can include formal presentations, mobile programs, nature hikes, school fieldtrips, in-school programming, workshops, scout groups, community outreach, off-site events, festivals, and virtual programming.**
 - b. For a variety of audiences and ages including PreK-12 school groups, scout groups, community groups, families, and adults.**
 - c. In before and outdoor settings and at various locations including JAMPD parks and the MDEC, village parks, and requested on-site locations.**
- 2) Develop and maintain a curriculum for school programs that is in accordance with current state standards and within the Park District's mission.**
- 3) Stay current and maintain knowledge of natural, environmental, and relevant historical subjects, including the status and location of biological, cultural, and recreational resources in the Park District.**
- 4) Prepare interpretive materials including displays and exhibits, newsletter articles, teacher education guides, park flyers, and brochures as needed.**
- 5) Collaborate with Natural Resources Department, Volunteer Coordinator for the research and monitoring of Park District environmental data (flora, fauna, etc) as needed.**
- 6) Collaborate with the Volunteer Coordinator for the training and supervision of volunteers in order with programs and other tasks.**
- 7) Prepare and submit work schedules, assignments, and reports to supervisors.**
- 8) Represent the Park District and the Park District mission in the community, when engaging with the public and responding to news media.**
- 9) Coordinate collection, care for, and display of live and preserved animals in Park District's possession under the appropriate state and/or federal permits.**
- 10) Provide care and general maintenance of equipment, vehicles, office space and supplies used by and for the environmental education department.**
- 11) Understand and follows the Park District mission, core values, and the employee guide.**
- 12) Other tasks and duties as assigned by supervisors.**

